

**2010 Registration Renewal**  
**SAMPLE Career Episode Report (CER)**

Competency Element	Dates of Career Episode: 16/05/06 – 7/06/06
	<b>Abstract:</b> Advice given to the client in relation to rights associated with a neighbouring easement.
	<p><b>Client Brief</b>  Mr. Smith approached the firm seeking some advice. He owned a property east of Goondiwindi on which he ran cattle. The property is bordered on one side by the McIntyre Brook, which has a weir constructed halfway along the property boundary. On the other side of the brook there is an easement that gives access to the Cunningham Highway. It is physically possible for him to drive cattle across the weir and up the easement. Loading cattle on the highway would significantly reduce the cost of transport for the cattle. He wanted to know if he was legally entitled to use this access.</p> <p><b>Task</b>  I was in the office when Mr. Smith rang and I spoke briefly to him. I established what he wanted and I took his contact details.</p>
5.2 i 5.7 i,ii 6.1 i,ii	Later that day I faxed Mr. Smith a fee estimate. I gave the estimate a quote number and recorded it in the firm's quote register along with Mr. Smith's details and my written notes from the phone conversation. Mr. Smith later rang to accept the proposal and I arranged a meeting at a mutually convenient time.
5.7 i,ii	I then generated a new job and transferred all the existing material to a job packet. The quote register was updated to show that a job had eventuated.
1.7 2.1 iii 4.1 i 6.1 i,iii	I met with Mr. Smith and I explained some of the legal issues that would have an impact on his situation but I explained that I would have to do some research into the specifics. I obtained the real property description of the land from Mr. Smith and had him identify the weir and easement from cadastral maps (see Appendix Q). At the meeting Mr. Smith raised another question as to whether he alone was responsible for fencing off the brook. I indicated that I would include that point in my advice.
5.1 i	I discussed the matter with my supervising surveyor Mr. Harry Belefonte and I detailed the steps I was going to take.
2.2 6.4 i,ii,iv,vi 8.1 i	The first step was to order the original easement document from the Queensland Resource Registry (QRR). However it was discovered that the original easement document was destroyed at some point after it was registered in 1955.
3.3 i 3.4 6.4 i,ii,iv,vi 8.1 i	I then sought out the resumption notice that appears in the Government Gazette in which the land in question is referred to as a road, which would imply public access. However other parts of the notice contradict this interpretation. To clarify the situation I contacted departmental officers from the Department of Natural Resources & Mines and their advice was that the mention of a road is an error. They further advised that that access is restricted to "agents of the Crown".
6.4 i,ii,iv 8.1 i	I then turned to the question of the brook fencing. I was aware that the issue falls under the control of the <i>Dividing Fences Act 1953</i> . I was able to deduce that notwithstanding that the bed and banks of the Macintyre Brook separates Mr. Smith's lot from Lot 2 on RP88988, Mr. Smith and the registered owner of Lot 2 on RP88988 are still considered to be adjoining owners.
4.6 ii 4.8 i,ii,iii,v 5.2 ii 6.1 i 6.3 i	I prepared a short report to Mr. Smith detailing the results of my investigations and suggestions to his possible course of action. (see Appendix Q) I attached excerpts from the <i>Dividing Fences Act 1953</i> that were pertinent to his case. I also prepared a covering letter. I collated the information required to generate the tax invoice and I gave all the material to Mr. Belefonte for his approval.

**Registrant's Name:** \_\_\_\_\_

**Registration No:** \_\_\_\_\_

**Current Registration:** \_\_\_\_\_

**Registration & Endorsement Renewal Sought:** \_\_\_\_\_

**Contact No:** \_\_\_\_\_

**Checklist**

- I have included an abstract,
- I have included documentary evidence to support the details of my CER,
- I have fully described the methodology to undertake the work including references to quality assurance procedures,
- I have mapped my work description to the competency framework elements,
- I have signed the solemn declaration,
- I have included the completed Application for Renewal and payment information.

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Date Rec: \_\_\_\_\_ Date sent to Assessor: \_\_\_\_\_

Assessor: \_\_\_\_\_ Date returned: \_\_\_\_\_

Assessor Comments: