



APPLICATION FOR RESTORATION TO THE REGISTER

Form 10A – Version 0910

SURVEYORS BOARD OF QUEENSLAND
PO Box 656, SPRING HILL QLD 4004
PHONE 07 3839 7744



Privacy Statement - Under Section 68 of the Surveyors Act 2003, the Board maintains a Register of Surveyors which is accessible by the public. Personal information is collected for the purpose of assisting the Board to carry out the duties defined in the Act. The Act requires the public part of the register to be published. A registrant's name and type of registration will be published on the Board website. Other contact information will only be disclosed to third parties with the written consent of the registrant.

PLEASE PRINT ALL INFORMATION AND RETURN FORM

To: Executive Officer
Surveyors Board of Queensland
PO Box 656
Spring Hill Qld 4004

Previous Year Of Registration:.....
Registration No:

Full Name:
Postal Address: Other Address:
PC PC
Email:
Phone No. (B/H): Mobile:
Fax (B/H): Phone No. (A/H):
Name of Employer:

I hereby apply to have my registration restored to the register for the following types of registration:-

- a) Surveying Associate
b) Surveying Graduate
c) Surveyor
d) Cadastral Endorsement
e) Engineering Endorsement
f) Mining "A" Endorsement
g) Mining "O" Endorsement
h) Consulting Endorsement

In support of my application, I enclose the following documentary evidence:

Applicant Checklist

Board Use Only

- Documented Evidence of Competency for the period that I was NOT registered in accordance with the Re-entry Onto the Register Policy at www.surveyorsboard.com.au
Separate document outlining the reasons for my request
Applicable Fees paid (restoration fee plus renewal fee)

THE REGISTER (s68(5)): Do you consent to your Contact Information, as advised above, being accessible within the publicly available part of a Register of Surveyors? YES NO

CONSULTING CADASTRAL ENDORSEMENT YES NO - IF YES PLEASE COMPLETE BELOW:

DERM Plan Audit Records: Do you consent for the Board to have full access to your plan audit records within DERM for the purpose of conducting the Board's business under the Surveyors Act 2003? YES NO

Do you know of any matter related to your character, honesty and integrity which would affect your application? If yes, please provide additional information in a separate document? YES NO

I hereby apply for the restoration of my registration to the Board Register. I solemnly and sincerely declare that the above information is true and correct. I make this solemn declaration conscientiously believing the same to be true.

Signature of Applicant: Date:

Fees can be paid either by cheque, money order payable to the "Surveyors Board of Queensland" OR by Credit Card (MASTERCARD and VISA only).

Name on Card
Card Number
Exp Date
Cardholder Signature

For direct deposit enquiries, please contact the office for bank details.

Office Use Only
Fee:
Date:
Rec No:

INTRODUCTION

This Policy on restoration of registration or endorsement reflects the requirements of the *Surveyors Act 2003*, particularly in the area of maintenance of competency.

When a registered surveyor, with or without endorsements, or a registered surveying graduate or surveying associate allows their registration or endorsement to lapse, this policy sets out the criteria for restoration of the registration or endorsement.

The applicant must demonstrate their competency to the Board.

POLICY

Surveying Graduate and Surveying Associate

1. Where a previously registered Surveying Graduate or Surveying Associate has allowed their registration to lapse, they must apply for registration using the same process as for new applicants for registration as a Surveying Graduate or Surveying Associate.

Surveyor

1. Where the applicant has been under a retraining program, the requirements are those as set down in the agreed program. In addition, evidence that the person has maintained their competency will be by way of a solemn declaration and CERs for competency units or elements identified by the Board from the relevant Competency Framework.
2. Where the applicant applies for restoration within 24 months of the date of lapse of the registration or endorsement, the applicant must:
 - i) provide evidence that the person has maintained their competency, by way of a solemn declaration and CERs relevant to some aspect of each of the units of competency in the relevant Competency Framework; and
 - ii) pay the relevant renewal, late and restoration fees.
3. Where the applicant has allowed the registration or endorsement to lapse for a period greater than 24 months, the applicant must:
 - i) request interim registration as a Surveying Graduate, if seeking restoration of a cadastral endorsement; and
 - ii) provide evidence to the Board to enable it to assess the applicant's current competency, in the form of CERs supporting units or elements of the relevant Competency Framework identified by the Board; and
 - iii) pay the approved fee for assessing a person's competency; and
 - iv) complete a PAP, with payment of the relevant application and assessment fees; and
 - v) on satisfactory completion of the PAP, make application for registration as a surveyor, or if relevant, granting of the endorsement.